

City of Green Bay – Request For Review Form | 2020

Please complete and return this form to the Assessor’s Office. An opinion of value **must be** provided. A full inspection is required for a Request for Review; please call our office to schedule this appointment. Upon completion of the inspection, a review of your assessment will be conducted and you will be notified by mail as to the results of your review.

Please state your opinion of value as of January 1, 2020	\$ _____
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Please explain why you feel your opinion of value is correct based on the comparably assessed properties you have provided: (Saying that the property taxes are too high is not a valid answer)

<i>Parcel Number</i>	<i>Property Address</i>
<i>Property Owner Name (s)</i>	<i>Property Owner Address</i>

Current Assessed Value		
<i>Land</i>	<i>Improvements</i>	<i>Total</i>

Sale Data	
<i>Purchase Date</i>	<i>Purchase Price</i>
<i>Financing Type</i> Conventional (<input type="checkbox"/>) Assumption (<input type="checkbox"/>) Cash (<input type="checkbox"/>) Other (<input type="checkbox"/>)	<i>Buyer Relation to Seller</i>
<i>Items of Personal Property included in sale?</i>	<i>Any unusual circumstances regarding the sale? (purchased from bank, foreclosure, short sale, etc.)</i>

Improvements and Changes

Have you improved, remodeled, added to, or changed the property since acquiring? (Please list)

What were the costs of any changes?

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Comparable Properties (NOT SALES)

List 3 Comparable Properties, within the City of Green Bay and in close proximity to your property, as well as their Assessed Values: (If you have an appraisal, do not use comparables already mentioned in your appraisal)

<i>Address</i>		<i>Land Value</i>	<i>Improvement Value</i>	<i>Total</i>
<i>Story Height</i>	<i>Square Footage</i>	<i>Year Built</i>	<i>Basement Finish?</i>	
<i>Bedrooms</i>	<i>Baths</i>			

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<i>Bedrooms</i>	<i>Baths</i>			

If applicable, Listing for Sale of Subject Property (last 3 years) Date _____ Amount _____

If applicable, Recent Appraisal (last 3 years) - Please Provide a Copy Date _____ Amount _____

Please provide the following additional information for Rental Properties

- Income & Expense Statements for the last 3 years (expenses must be itemized)
- Current Tenant List & Rent Roll

Signed _____
(owner)

Date _____

Phone _____

Email _____

Mail or deliver to :

**Office of the City Assessor
Re: Request for Review
100 N Jefferson Street, Rm 102
Green Bay, WI 54301-5026**